Approved

Broadband Advisory Council

Regular Meeting

August 22, 2012

**TIME AND PLACE:** The Broadband Advisory Council meeting was called to order at 1:10PM, on August 22, 2012 at the Center for Advanced Engineering and Research in Forest, Virginia.

**MEMBERS PRESENT:** Delegate Kathy Byron, Chairperson

Delegate Joe May, Vice Chairperson

 Secretary Jim Duffey

 Bryan David

 Gary Schwartz

 Senator Charles Carrico

**MEMBERS ABSENT:** Delegate Lynwood Lewis

 Secretary Jim Cheng

 Ray LaMura

 Duront Walton

**STAFF PRESENT:** Karen Jackson

 Sandie Terry

 Caroline Stolle

**OTHERS PRESENT:** Terry Hargrove (VCTA), Bob Bailey (CAER), Ed Durham (NOVECnet), Rob Omberg (Comcast), Deb Watts (SNG), Ben Sullenger (Verizon Wireless), Steve Cronemeyer (Verizon Wireless), Tad Deriso (MBC), Bruce Davis (Waterford Telephone)

**ESTABLISHMENT OF A QUORUM:** With six members of the council present, a quorum was established.

**CALL TO ORDER:** The meeting was called to order at 1:10PM.

**APPROVAL OF MINUTES:** The council reviewed the October 27th meeting minutes. Delegate May motioned to approve the minutes, Delegate Byron seconded. All agreed.

**WELCOME AND CEAR OVERVIEW:** Bob Bailey welcomed the council and gave the council a brief overview of the Center for Advanced Engineering and Research.

**NOVEC NET PRESENTATION:** Ed Durham discussed NOVEC’s services and footprint. For a copy of the presentation please contact caroline.stolle@cit.org.

**WATERFORD TELEPHONE PRESENTATION:** Bruce Davis discussed services available through Waterford Telephone and future plans for the company.For a copy of the presentation please contact caroline.stolle@cit.org.

**BROADBAND AWARENESS AND ADOPTION PLAN CONSULTATON**: Deb Watts (SNG) consulted the council on the framework and content of the Broadband Awareness and Adoption Plan. The following recommendations came from the discussion:

* Delegate May requested that the plan include Virginia projections on broadband.
* Delegate Byron requested that a core principal of the plan be to prioritize unserved and underserved areas.
* Senator Carrico requested that the plan be user-friendly with relevant examples including a speed/application table.

**COMCAST INTERNET ESSENTIALS PROGRAM:** Rob Omberg (Comcast) discussed Comcast’s Internet Essentials Program and whom it’s available to. For a copy of the program material please contact caroline.stolle@cit.org.

**VERIZON WIRELESS PRESENTATION:** Steve Cronemeyer and Ben Sullenger (Verizon Wireless) presented on Verizon Wirelesses’ Home Fusion service and 4G LTE and where it is available. For a copy of the presentation please contact caroline.stolle@cit.org.

**NEXT MEETING:** Delegate May requested a presentation from UVA’s telemedicine department. Delegate Byron requested an update from the Virginia BIP/BTOP-funded providers. The council agreed on a November meeting.

**ADJOURN:** The meeting was adjourned at 4:00PM.